



Publication Scheme and Guide to Information:

Freedom of Information - Publication Scheme and Guide to Information

In terms of the Freedom of Information (Scotland) Act 2002, all Scottish public authorities (including City Property (Glasgow) LLP and City Property Glasgow (Investments) LLP) must prepare and maintain a "publication scheme."

Publication schemes have to specify the classes of information which each authority publishes or intends to publish, specify how it publishes the information (or how it intends to do so), and indicate whether information is provided free or for a charge. All publication schemes require to be approved by the [Scottish Information Commissioner](#), an independent official responsible for overseeing the operation of freedom of information in Scotland.

Publication schemes were previously bespoke documents drawn up by each individual authority, but in recent years the Scottish Information Commissioner has actively encouraged standardisation in this area. For 2015, City Property (Glasgow) LLP and City Property Glasgow (Investments) LLP have chosen to adopt the [Model Publication Scheme](#) published by the Commissioner, supplemented by a locally-produced [Guide to Information](#). The publication scheme and guide to information tell you about the information which the LLP's choose to publish without waiting to be asked.